



CAMP CLARK NATIONAL GUARD TRAINING CENTER PUBLIC USE STATEMENT

Camp Clark has been a part of the Nevada-Vernon County community since 1908, and since that time has enjoyed widespread support by residents and businesses. The Missouri National Guard values the relationships it has built over the years with the civilian communities that host its facilities and members of the National Guard.

Fortunately, over the years, Camp Clark has been able to make its facilities available to members of the community who wish to use them for events that are compatible with on-site training operations. This “public use” partnership benefits both the community and the National Guard and fosters this important relationship.

KBRPC prepared this “Public Use Statement” in March 2017, during implementation of the 2014 Joint Land Use Study, so that the citizens of Nevada and Vernon County are aware of how and in what circumstances Camp Clark’s facilities can be made safely available to non-military users. This handout identifies:

- what facilities are available,
- what policies govern their use, and
- the process for applying for permission to use Camp Clark facilities.

This handout reflects Missouri Army National Guard policy at the time of its creation. For the most current policies and requirements for public use, or for any questions related to public use of Camp Clark, please contact the Base Operations Supervisor at the phone number provided at the end of this form.

WHAT FACILITIES ARE AVAILABLE FOR PUBLIC USE AT CAMP CLARK?

The Camp Clark National Guard Training Center contains a variety of facilities that the Missouri Army National Guard (MOARNG) makes available for lease by the public, including:

- conference rooms;
- classrooms;
- an auditorium;
- outdoor training area;
- large open floor areas;
- barracks;
- dining facilities;
- vehicle storage compounds;
- weapons ranges; and
- a covered bleacher area.

WHAT ARE THE POLICIES CONCERNING PUBLIC USE OF MOARNG FACILITIES?

The MOARNG sets forth the following policies concerning public use of its facilities:

1. The MOARNG maintains a **ZERO tolerance policy towards alcohol** on all MOARNG property.
2. The individual or group leasing the facility (the “Lessee”) shall provide, at the expense of the Lessee, proof of public liability insurance at a minimum of \$100,000 per person and \$300,000 per event, or provide proof of being self-insured. This requirement is non-negotiable.
3. Usage fees apply depending on the facilities and/or services requested and duration of the event. A schedule of applicable fees is available from the Camp Clark Base Operations Supervisor, whose name and contact information are included at the end of this form. Payment must be made prior to use of the facility.

4. The decision to lease, or not lease, the Camp Clark facility is at the sole discretion of the Missouri National Guard. Non-approval is final, with no recourse to the State of Missouri, Missouri National Guard, or its agents.
5. In the event of required military use of the premises, for the purpose of training or declared military response, the rental agreement may be terminated upon notification to the Lessee of such military use, without recourse. Lessee will immediately vacate the premises upon notification of such military requirement.

WHAT IS THE PROCESS TO REQUEST PUBLIC USE OF THE FACILITIES AT CAMP CLARK?

1. The requestor contacts the Camp Clark Base Operations Supervisor to confirm availability of the proposed dates. The Base Operations Supervisor can be reached at (417) 667-2357.
2. The Base Operations Supervisor provides application forms and all required application materials to the requestor, works with the requestor to ensure all materials and the terms of use of Camp Clark's facilities are understood, and answers any questions.
3. At least 120 days in advance of the requested arrival date, the requestor submits a completed application, including proof of liability insurance and any other required documentation, to the following address:

Office of the Adjutant General
ATTN: NGMO-PA (Non-DoD Request)
2302 Militia Drive
Jefferson City, MO 65101-1203

4. The application is reviewed and acted upon by the staff of the MOARNG Logistics Division or, in some cases, the Office of the Adjutant General.
5. The Camp Clark Base Operations Supervisor is notified once a decision is reached on the application. The Base Operations Supervisor then notifies the requestor.
6. If the request is approved, the Camp Clark Base Operations Supervisor notifies the requestor of the approval and of the amount of usage fees required to be paid.
7. The requestor provides a check for usage fees, and any other outstanding application materials, to the same address specified above. Checks should be made payable to the "U.S. Treasury."
8. Depending on the nature of the proposed event, the MOARNG Public Affairs Officer may prepare a press release describing the nature of the civilian event being held at Camp Clark.

This document is intended to summarize the manner in which the public may request use of the Camp Clark National Guard Training Center, but is not in any way intended to replace the Missouri Army National Guard Civilian Use Policy or any other rule, regulation, or policy governing the same.

For further information, or to begin the process to request use of the Camp Clark facilities, please contact:

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